

# Managing Money & Making Sense of Data

## Scheme of Work

Week no.	Week beginning	Topic	Notes
1		Four Rules	Emphasis on Money
2		Percentages and Fractions	Emphasis on Money
3		Percentage and Fractional Changes	<b>MM5 (assignment 1)</b>
4		Order and Booking Forms	
5		Costings including VAT	<b>MM2 (assignment 2)</b>
6		Bills and Invoices	Bills must comprise at least 3 different elements
7		Bills and Invoices	<b>MM3 (assignment 3)</b>
8		Best Buys	
9		Best Buys	<b>MM1 (assignment 4)</b>
10		Financial Transactions	Must involve use of Spreadsheets
11		Financial Transactions	<b>MM6 (assignment 5)</b>
12		Simple Interest	
13		Compound Interest	<b>MM4 (assignment 6)</b>
14		Tabulation of Data	
15		Tabulation of Data	<b>MSOD1 (assignment 1)</b> <b>Moderation of MM</b>
16		Statistical Diagrams	
17		Averages	<b>MSOD2 (assignment 2)</b>
18		<b>Revision of MM</b>	Past papers MM available
19		<b>Revision of MM</b>	Past papers MM available
20		<b>MM Examination (approx)</b>	
21		Graphing Data Pairs	
22		Graphing Data Pairs	<b>MSOD3 (assignment 3)</b>
23		Interpreting Line Pairs	
24		Interpreting Line Pairs	<b>MSOD4 (assignment 4)</b>
25		Interpreting Raw Data	
26		Interpreting Statistical Diagrams	<b>MSOD5 (assignment 5)</b>
27		Production of Spreadsheets	
28		Production of Spreadsheets	<b>MSOD6 (assignment 6)</b>
29		<b>Revision of MSOD</b>	Past papers MSOD available <b>Moderation of MSOD</b>
30		<b>Revision of MSOD</b>	Past papers MSOD available
31		<b>Revision of MSOD</b>	
32		<b>MSOD Examination (approx)</b>	

MM  
MSOD

Money Management  
Making Sense of Data

